

**Law and Justice Commission  
MTU 8**

Minutes

January 3, 2006

Members Present:

Bob McCarty	Dave Warner	Gayle Cyrulik	John Johnson
Hugh Roop	Roger Aikin	Keith Gehrand	
Keith Gehrand	Pat Haskins	Mike Emery	

Staff Present:

Denelle Hetrick	Walt Clark
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I. Call to Order: Meeting was called to order by Chairman Emery at 1:30 p.m. in Rm CCB 2011, Heartland Community College

II. Roll call and establishment of quorum: Sign-in sheet passed around and quorum established.

III. Motion was made by Gehrand and seconded by Aikin to approve December 6, 2005 meeting minutes - all in favor - motion carried

IV. Financial Report: Motion to approve December expenses made by Gehrand and seconded by Aikin - all in favor - motion carried

V. Correspondence:

A. ILETSB Executive Institute and Executive Summit information distributed

VI. New Business:

A. Addendum to Personnel Policy indicating part-time employees shall be compensated for a minimum of two-hours when scheduled to work was accepted by members present.

B. Brief report on ILETSB December Quarterly meeting by Director

C. Brief discussion on first half of FY 06 training compared with FY 05 - results attached

D. Motion made by Aikin and seconded by McCarty to approve a maximum of \$800.00 for consulting fees for consultant to review course syllabi and recommend to HCC appropriate college credit

E. Director reported on storage facility damage and MTU 8 equipment inventory maintained at facility. Director is to dispose of old papers and equipment in accordance with MTU policy and state requirements.

F. Discussion on Needs Assessment results and FY 07 Training - report attached

VII. Old Business:

None

VIII. Curriculum:

- A. Training calendar through June 2006 is available on website.
- B. Discussion and reminders on upcoming classes

IV. No executive session held

V. Motion to adjourn made by Gehrand and seconded by McCarty. Motion carried.

**Next regular meeting will be held Tuesday, February 7, 2006, at Heartland Community College at 1:30 p.m. in Room CCB 2011**