

**Law and Justice Commission
MTU 8**

Minutes

March 14, 2006

Meeting to Review and Approve FY-07 Grant Application and Budget

Members Present:

Mike Emery	Keith Gehrand
Roger Aikin	Beth Kimmerling

Staff Present:

Denelle Hetrick	Walt Clark
-----------------	------------

- I. Call to Order: Meeting was called to order by Chairman Emery at 10:15 a.m. in Room CCB 2012 at Heartland Community College

- II. New Business:
 - A. IMRF, under Personnel Services, is down from 18.37% to 1.4%. Requesting to have the money saved in this line item put into Training Costs.
 - B. Annual Audit Expense, under Contractual Services – Have requested funds to have an audit this year as we have changed software systems and the executive assistant has been with MTU #8 for less than a year. Do not know if board will allow this expense.
 - C. General Liability Insurance and Surety Bonds, under Contractual Services, will be left the same as last year as we have not received billing for the FY-07. May need to be changed at a later date.
 - D. Item G under Contractual Services includes consultant reviews of curriculum for college credit. Approximately \$950 has been budgeted for the reviews.
 - E. General Office Supplies, under Commodities, has been reduced from the FY-06 Budget. Requesting to have the money saved in this line item put into Training Costs.
 - F. The budget for Training Costs is up due to savings in other areas.
 - G. There is a possibility some expense may be incurred when moving to the new building at Heartland. The Director does not feel this will be a significant cost if there is any.
 - H. Reviewed the FY-07 Course Plan.

- III. Motion to approve FY-07 Grant Application and Budget made by Aikin and seconded by Gehrand. All in favor – motion carried.

- IV. Motion to adjourn made by Aikin and seconded by Gehrand. All in favor – motion carried.

Next regular meeting will be held on Tuesday, April 4, 2006, in Room CCB 2011 at Heartland Community College at 1:30 p.m.