

**Law and Justice Commission  
MTU 8**

Minutes

August 7, 2007

Members Present:

Robert McCarty	David Warner
Mike Glowacki	Randy Wilson
Rusty Thomas	Ronald Swan
Gordon Beck	

Staff Present:

Walt Clark	Denelle Hetrick
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- I. Call to Order: Meeting was called to order by Chairman McCarty at 1:40 p.m. in Room CCB 2011 at Heartland Community College
- II. Roll call and establishment of quorum: Sign-in sheet passed around and quorum established.
- III. Motion was made by Beck and seconded by Warner to approve June 5, 2007 meeting minutes – roll call vote taken with all on sign-in sheet voting yea – motion carried
- IV. Financial Report: Motion to approve June expenses made by Warner and seconded by Swan – roll call vote taken with all on sign-in sheet voting yea – motion carried. Motion to approve July expenses made by Thomas and seconded by Beck - roll call vote taken with all on sign-in sheet voting yea – motion carried.
- V. Correspondence
  - A. Letter received from Heartland Community College Foundation to thank MTU 8 for donating \$250 to the Foundation's 2007/08 Annual Campaign.
  - B. Information received from the State Board regarding raises and an annual one-time discretionary bonus for salaried employees.
- VI. New Business:
  - C. Employee compensation/merit which is retroactive to July 1, 2007: McCarty proposed Hetrick receive the increase attached to the exceptional employee level and a 7% bonus based on the employee performance evaluation in which she was rated at the exceptional level. Motion to approve the proposal made by Beck and seconded by Swan - roll call vote taken with all on sign-in sheet voting yea – motion carried.  
  
McCarty stated Clark has requested additional paid leave in lieu of a cash bonus. The additional paid leave would come before a vote on a yearly basis just as a bonus would. McCarty proposed Clark receive the increase attached to the exceptional employee level and additional paid leave based

on the employee performance evaluation in which he was rated at the exceptional level. Motion to approve the proposal made by Swan and seconded by Beck - roll call vote taken with all on sign-in sheet voting yea – motion carried.

- D. Director stated MTU 8 will be transitioning to the Heartland Community College computer network with security measures in place. MTU 8 will use Heartland computers due to licensing issues. MTU 8 will be supported by Heartland's IT staff. We will also be able to cancel our DSL line with Verizon which will lead to a savings of approximately \$800 per year.
- E. Director stated the audit is scheduled for August 28-30, 2007. He foresees no problems with the audit.
- F. Director proposed considering a resolution for IMRF Military buy back for employees. After some discussion, in which some stated this would be a reward for those having served and it could be a positive recruiting and retention tool, it was decided to table the issue until more members were present for further discussion.
- G. Director presented a yearly comparison sheet that compared training numbers for FY05, FY06, and FY07. Director stated we took advantage of additional grants that were available in FY07. He is hoping to keep the numbers for FY08 close to those of FY07.

#### VII. Old Business:

- H. We have not received Intergovernmental Agreements from Downs.
- I. We have not received annual dues from Downs.
- J. Bellflower no longer has an officer. Gibson City and Paxton have joined MTU 12.
- K. Director requested the Board authorize the Chair to approve the final FY08 budget after meeting with the State Board. Motion was made by Thomas and seconded by Warner to authorize the Chair to approve the final budget - roll call vote taken with all on sign-in sheet voting yea – motion carried.
- L. A conference call was tentatively scheduled for July 9 to review the budget with the State Board. The meeting will be rescheduled after State Budget approval.

#### VIII. Curriculum:

- M. EVOC Update - Director stated Mitsubishi's lot still appears to be full. He is waiting to hear back from Mitsubishi regarding the likelihood of holding EVOC there in the fall.
- N. First Responder to Bomb Scenes scheduled for September 6 has recently been added to the schedule.
- O. Critical Incident Response to School Violence scheduled for September 5-6 has recently been added to the schedule.

- P. Director stated there has been a request for a Digital Photography course. We have submitted a Crime Scene Digital Photography course and a Forensic Digital Imaging course for grant funding.

IX. No executive session was held

- X. Motion to adjourn made by Thomas and seconded by Swan. All in favor – motion carried.

**Next regular meeting will be held Tuesday, September 4, 2007, at Heartland Community College at 1:30 p.m. in Room WDC 1401 located in the Workforce Development Center building.**