

**Law and Justice Commission
MTU 8**

Minutes

March 6, 2007

Members Present:

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| Randy Wilson | Rusty Thomas | Gordon Beck |
| Dave Warner | Dale Newsome | Hugh Roop |
| Keith Gehrand | Roger Aikin | Mike Emery |
| Bob McCarty | Mark Doran | |

Staff Present:

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| Walt Clark | Denelle Hetrick |
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- I. Call to Order: Meeting was called to order by Chairman Gehrand at 1:35 p.m. in Room CCB 2011 at Heartland Community College
- II. Roll call and establishment of quorum: Sign-in sheet passed around and quorum established.
- III. Motion was made by Warner and seconded by Emery to approve January 3, 2007 meeting minutes – all in favor – motion carried
- IV. Financial Report: Motion to approve January and February expenses made by Aikin and seconded by McCarty – all in favor – motion carried
- V. Correspondence
- VI. New Business:
 - A. Proposed by-laws changes
 1. Article III: Proposed change – Add Coroner to Section 1 and Remove Coroner from Section 2. After some discussion members present requested the Director discuss this change further with the Attorney for the State Training Board since under the present by-laws the position of Coroner would meet the requirements for both regular advisory board member and associate member. No change was made to Article III of by-laws with Director to advise Advisory Board of opinion of State Board Attorney at the April 3 meeting.
 2. Article V, Section 1 – Proposed change: ~~Regular monthly meetings of the Commission will be held on a date, place, and time as specified and established by the Commission.~~ The Commission shall meet once per quarter on a date, place and time specified and established by the Commission. At the discretion of the Commission, meetings may be held monthly on a date, place and time specified and established.
 - a. Roop noted a spelling error. Shall needs to be changed to shall.
 - b. Emery is opposed to the change. He feels 90 days is too long to go without having a meeting.

- c. Wilson stated members present at the January meeting commented they didn't feel it was necessary to have monthly meetings to approve minutes and financials when there was no other pressing business.
 - d. Motion made by Warner and seconded by McCarty to change Article V, Section 1 of the by-laws as stated including the phrase "at least" before once per quarter – Emery opposed, all others in favor – motion carried
 - 3. Article VI, Section 1 – Proposed change: "Checks shall be issued over ~~the signature of the treasurer and countersigned by such person designated by the Chairman~~ of at least two Board Officers or one Board Officer and the Executive Director.
 - a. Motion made by Aikin and seconded by McCarty – all in favor – motion carried
- B. The plan to move MTU 8's offices to the new Workforce Development Center may come as early as June. The MTU's offices will move to the WDC building but most of MTU 8's classes will continue to be held in room CCB 2401 for the first year.
- C. Chair, Keith Gehrand, will be retired as of May 1, 2007. The election of officers will be in June.
- D. FY 2008 Budget Proposal
 - 1. Director stated the total budget dollars are the same as FY 2007. If the State Board does the same as last year, MTU 8 would have to use some of the reserve fund, which totals between \$25,000-\$30,000. He stated if MTU 8 did any cutting of the budget it would have to be done in the training line.
 - 2. Aikin noted the subtotal in Personal Services would not be a change from FY 2007 to FY 2008 totaling \$1,460.00 as shown on the presented budget.
 - 3. McCarty noted the subtotal in Commodities should have a change from FY 2007 to FY 2008 totaling \$0 not \$4,700.00 as shown on the presented budget.
 - 4. The bottom line change from FY 2007 to FY 2008 is correct.
 - 5. Motion to approve the FY 2008 Budget Proposal made by Aikin and seconded by Beck – all in favor – motion carried

VII. Old Business:

- A. All dues have been paid for FY 07

VIII. Curriculum:

- A. FY 2008 Course Plan was presented. Director noted the Reid's Interviewing and Interrogation course and the Emotional Survival course are not in the plan. An FTO course and an SRO course were added. Director stated there is not as much in the training budget for FY 08 as last

year. The State Board has requested all MTU's hold their budget totals to FY 04 numbers.

- B. FY 08 Training Surveys were distributed to all member agencies. There was a 67% return.
- C. Interest in Bike Patrol class this spring/summer – Bloomington PD, Pontiac PD, and McLean County S.O. showed interest. Director stated he will work on getting a class scheduled this spring.
- D. Visions of Courage – The Bobby Smith Story, May 1 at the Elks Lodge in Pontiac. Newsome encouraged all who can to attend.

IX. No executive session was held

X. Motion to adjourn made by Roop and seconded by Aikin. All in favor – motion carried.

Next regular meeting will be held Tuesday, April 3, 2007, at Heartland Community College at 1:30 p.m. in Room CCB 2011