

Law and Justice Commission

MTU 8

Minutes

January 17, 2012

Members Present:

Brent Wick	David Warner	Jeff T. Hamilton	Tim Henson
Scott Schaefer	Rick Bleichner	Dale Sparks	Randy McKinley
Rusty Thomas	Pat O'Grady	Nichol Bleichner	Greg Scott
Rick Davis	Gordon Beck		

Staff Present:

Mark Kotte Denelle Hetrick

Members of the Public Present:

Randy Wilson

- I. Call to Order: Meeting was called to order by Chairman Wick at 1:05 p.m. at Heartland Community College in Normal, IL
- II. Roll call and establishment of quorum: Sign-in sheet passed around and quorum established.
- III. Motion was made by Thomas and seconded by Beck to approve September 13 & December 1 meeting minutes – all in favor - motion carried
- IV. Financial Report: Motion to approve November and December expenses made by N. Bleichner and seconded by Thomas – voice roll call vote taken with all voting yea – motion carried
- V. Correspondence
 - A. Officer Rick Beoletto, instructor for Rapid Deployment, wrote explaining some changes to the Rapid Deployment course. The course will now be referred to as “Active Shooter Response” and has been shortened to a 1-day course. The live fire range training will be eliminated and the classroom portion will be shortened. The focus will shift from the 4 man diamond formations to the initial response of 2 to 3 officers, which goes along with the national trend for this type of response. A 2-day course will still be offered but will be altered and renamed “Advanced Active Shooter Response.” The classroom portion will remain fully detailed for this course and the use of live fire range training will be utilized.
 - B. A FOIA request was received on January 10 from a reporter at the Chicago Tribune requesting training contracts and payment records for a few instructors the MTU has had instruct in the past. The information requested was sent.
- VI. New Business
 - A. Director’s report on December 7 & 8 State Training Board meeting
 1. An ASSIST meeting was held.

- a. It was stated there have not been many denials for waivers for Lead Homicide Investigator Certification
 - b. Those who attended a Lead Homicide Investigator Certification course should have received a certificate from the Training Board by December 31, 2011.
 - c. It was stated the new K-9 curriculum must be completed by July 1, 2012. A committee should have met on January 15, 2012 regarding the K-9 curriculum.
 - d. Whistlestop, that database MTU 8 utilizes, has been updated.
 - e. MTU's can now upload their course schedules to the Training Board's website through EDI.
2. \$18 million in income was reported. Receipts are down but everything will still be funded.
 3. \$2.2 million that was borrowed from the camera grant by the State will be reimbursed.
 4. A COLA raise of 3.5%, retroactive to July 1, 2011, for all MTU staff was approved by the Board
 5. Basic Corrections courses conducted by DuPage, Peoria and Sangamon Co. Sheriff's Offices will now be administered by the Executive Institute at Western Illinois University. These courses were formerly administered by the Police Training Institute.
 6. Schaefer stated PTI's course beginning in January was approved. It will be decided at the March Board meeting if PTI will be allowed to hold a course scheduled to start in April. The PTI Director has announced they will be taking a new position.
- B. 3.5% COLA raise – Director stated the State Training Board approved a 3.5% COLA increase for MTU staff retroactive to July 1, 2011. Motion was made by Sparks and seconded by Beck to approve a 3.5% COLA increase for all MTU staff retroactive to July 1, 2011 – voice roll call vote taken with all voting yea – motion carried
- C. Director stated the MTU's worker's compensation insurance for FY2012 has increased by \$747.00 to cover contractual instructors. The MTU has not paid for worker's compensation for instructors in the past but Travelers insurance is now requiring the MTU to do so. In surveying other MTUs, it is split between those who do pay insurance for their instructors and those who do not. After some discussion, the consensus was it is a good idea to have the insurance for the instructors and the MTU will continue to go through Travelers for worker's compensation insurance.
- D. Review of policies and procedures – Chair recommended forming an ad hoc committee to review and revise the current MTU policies. Beck stated, in reading the policies, they are fairly loose, don't necessarily have any format and could be condensed. N. Bleichner suggested having a legal review of the policies after the committee rewrites them. Beck, Sparks, N. Bleichner and Davis will be on the committee. The goal will be to have the review and revisions completed by December 31, 2012. Hetrick will check into placing the current policies and procedures on MTU 8's website with password access for the committee to work on.

- E. Meeting schedule – It was decided to the next Board meeting will be held in late March and officers will be slated. Elections will be held at a June meeting.
- F. Director stated the annual report was sent to the State Training Board. The Executive Board has received a copy of the report. Anyone else who would like a copy of the report may contact the office.
- G. Director stated the needs assessment has been mailed and urged everyone to return the completed assessment by January 27.
- H. Director stated auditors will be in the office beginning on January 24.
- I. Kotte thanked everyone for the flowers and kind words following the passing of his mother.

VII. Old Business

- A. Reminder to all Police Chiefs, Deputy Police Chiefs and Sheriffs regarding State Mandated training – 20 hours annually (Public Act 94-354)
- B. Beck stated he feels a member of the Advisory Board needs to be disciplined or addressed for not following policy and conducting an unauthorized investigation. Wick stated whatever is decided needs to be decided today and then the MTU needs to move on. After much discussion, no action will be taken. Beck stated he has checked with members of other MTUs and their Boards are structured as having Chiefs and Sheriffs, or those with a vote on the Board sit on the Executive Board. He would like to see MTU 8's Board structured as so. After some discussion on this topic, it was agreed that this issue needs to be an agenda item for the next meeting so it can be voted on.

VIII. Curriculum

- A. SFST Refresher – February 13, 2012
- B. Troubleshooting Search and Seizures – Ford County - February 16, 2011
- C. First Line Supervision – February 22 – 24, 2012
- D. Crisis Intervention Team Training – Mar. 12 16, 2012
- E. Asset Forfeiture – March 16, 2012
- F. Investigating Domestic Violence Homicides – Mar. 19 – 21, 2012
- G. Illinois County Jail & Detention Standards Review March 22, 2012
- H. Criminal Case Law Update – Livingston Co. - Don Hays March 27, 2012
- I. Legal Update for Jails/Corrections – March 28, 2012
- J. Executive Development Workshop : Keeping Good People Good – Peoria – March 30 & 31, 2012
- K. Report Writing and Testifying in Court – April 03, 2012
- L. Cell Extraction – April 17 & 18, 2012
- M. Criminal Interview & Interrogation – April 24 – 26, 2012
- N. Wick stated he attended the PATC Internal Affairs course on January 4-6, 2012 and thought it was a good class.

IX. No executive session was held

X. Motion to adjourn made by Beck and seconded by Henson – all in favor – motion carried

Next regular meeting will be held on Tuesday, March 20, 2012 at 1:00 p.m. at Heartland Community College, Room CCB 1406.