

Law and Justice Commission

MTU 8

Minutes

February 19, 2013

Members Present:

Dale Sparks	Tim Stanesa	Jim Woolford	Eric Klingele
Pat O'Grady	Mark Doran	Brent Wick	Nichol Bleichner
Rick Davis	Tim Henson	Scott Schaefer	Michael Donovan
Gordon Beck			

Staff Present:

Mark Kotte Denelle Hetrick

- I. Call to Order: Meeting was called to order by Chairman Beck at 1:05 p.m. at Heartland Community College in Normal, IL
- II. Roll call and establishment of quorum: Sign-in sheet passed around and quorum established.
- III. Motion was made by Woolford and seconded by Davis to approve December 11 meeting minutes – all in favor - motion carried
- IV. Financial Report: Motion to approve December expenses made by Woolford and seconded by Davis – voice roll call vote taken with all voting yea – motion carried. Motion to approve January expenses made by Sparks and seconded by Henson – voice roll call vote taken with all voting yea – motion carried.
- V. Correspondence
- VI. New Business
 - A. Needs Assessment Results – Director stated 19 of the 33 member agencies, 58%, returned the needs assessment. The results of the assessment were reviewed. Henson stated the Livingston Co. State's Attorney's office has been providing law update and search & seizure training in Livingston Co. He wondered if State's Attorneys in other counties have been doing the same. Schaefer stated the Illinois Secretary of State's website has a list of new Illinois vehicle code and criminal law updates.
 - B. FY2014 Course Plan – Director asked if the Board wants to offer another Lead Homicide Investigator course in FY2014. The Board was in favor of holding another Lead Homicide course. There was discussion regarding which vendor to contract with for an Interview & Interrogation course. It was decided to contract with John Reid in FY2014 and alternate between Reid and Wicklander & Zulawski from there on. Director asked if the Board wants to hold a Basic Juvenile Officer Certification course in FY2014. The Board opted not to hold the course in FY2014.

Motion to approve the proposed FY2014 Course Plan made by Henson and seconded by Doran – all in favor – motion carried

- C. FY2014 Budget - Director stated a memo from the State Training Board stated all non-personnel items should be calculated at FY2013's level. Motion to approve the proposed FY2014 Budget made by Klingele and seconded by Doran – voice roll call vote taken with all voting yea – motion carried.
- D. Director stated PPCT classes will now be held at the National Guard Armory in Bloomington. Everyone should park at the back of the building and enter through the back entrance. The MTU will need to obtain a newer laptop to use at the Armory. It was suggested it may be a possibility to obtain a laptop from the Town of Normal's lottery or to contact State Farm about the possibility of obtaining a laptop they are no longer using.

VII. Old Business

- A. Reminder to all Police Chiefs & Deputy Police Chiefs regarding State mandated training – 20 hours annually (Public Act 94-354).
- B. Director stated someone from the State's Records and Retention Office will be coming on February 27 to look at the MTU's records. They will then let the MTU know what can be destroyed and give us a retention schedule. After this is complete, quotes to digitize and destroy will be obtained.

VIII. Curriculum

- A. K – 9 Certification: March 5 and 19
- B. Crisis Intervention Team Training: March 11 – 15
- C. Cultural Diversity & Law Enforcement: March 21
- D. Drug Law Analysis: March 19
- E. Field Training Officer Update: April 1-2
- F. Domestic & Sexual Violence Intervention & Investigation: April 3
- G. Criminal Patrol/Drug Interdiction: April 4-5
- H. Managing Small Police Agencies in Challenging Times: April 8-10
- I. Executive Development Workshop 2013: April 19-20
- J. Burglary and Robbery Investigation: April 22-23
- K. Street Level & Complex Drug/Narcotics Investigations May 5-6
- L. Communication with Aggressive, Mentally Ill & Emotionally Disturbed Individuals: May 14
- M. Breath Analysis Instrument Operator Certification: May 21-23
- N. Policies & Procedures: Enhancing Agency Operations: June 10-11

IX. No executive session was held

X. Public Input

XI. Motion to adjourn made by Davis and seconded by Klingele – all in favor – motion carried

Next regular meeting will be held on Tuesday, April 9, 2013 at 1:00 p.m. at Heartland Community College, Room CCB 2012.