

Law and Justice Commission

MTU 8

Minutes

February 10, 2015

Members Present:

Rick Davis	Tim Stanesa	Jim Woolford	Scott Schaefer
Nichol Bleichner	Dale Sparks	Tim Henson	Mark Doran (1:15 pm)
Jon Sandage	Jason Collins	Mike Kemp	
Brent Wick	Eric Klingele	Kathy Davis	

Staff Present:

Robert Siron Denelle Hetrick

Members of the Public Present:

Randy Wilson

- I. Call to Order: Meeting was called to order by Chairman Davis at 1:05 p.m. at Heartland Community College in Normal, IL
- II. Roll call and establishment of quorum: Sign-in sheet passed around and quorum established.
- III. Motion was made by Henson and seconded by Sparks to approve December 16, 2014 meeting minutes – all in favor - motion carried
- IV. Financial Report: Motion to approve December expenses made by Woolford and seconded by Klingele – voice roll call vote taken with all voting yea – motion carried. Motion to approve January expenses made by Henson and seconded by Sparks - voice roll call vote taken with all voting yea – motion carried.
- V. Correspondence
- VI. New Business
 - A. Bob Siron introduced himself and thanked the Advisory Board for the opportunity to serve as Coordinator.
 - B. Siron stated he and Hetrick attended a meeting at ILETSB on 1/21/15 regarding the database. The State Training Board is working toward aggregating all training records together in one database. They will start with Lead Homicide records. MTU 9 is piloting this program. The initial rollout is planned for September.
 - C. The MTU 8 vehicle was discussed. The MTU needs to purchase a different vehicle or pay mileage for staff to use personal vehicles. Motion to dispose of the van with the approval of the State Training Board and pay employees mileage at the State rate was made by Sandage and seconded by Kemp - voice roll call vote taken with all voting yea – motion carried.

- D. FY2016 Needs Assessment - 60% of member agencies completed and returned the needs assessment. Bleichner implored all member agencies to return the needs assessment in the future. It is a tool utilized in building the next fiscal year's course plan.
- E. FY2016 Course Plan - The proposed course plan for FY2016 was discussed. Basic Juvenile Officer Certification will remain on the plan and staff will ask member agencies if there is a need mid-way through the fiscal year. It was decided it would be a good idea to attempt to hold a Lead Homicide Investigation course every other year and possibly ask other MTU's in the area if they would like to rotate holding the course from year to year. Motion to approve the FY2016 course plan as presented was made by Doran and seconded by Klingele - all in favor - motion carried.
- F. Siron explained the FY2016 grant application will be due prior to the next Advisory Board meeting and asked how the Advisory Board would like to proceed with approving the budget for the application. Motion to give the Coordinator the approval to approve the budget and submit it as part of the grant application was made by Woolford and seconded by Sparks - voice roll call vote taken with all voting yea - motion carried. The budget figures will be presented at the next Advisory Board meeting.
- G. Policies were updated. Director was changed to Coordinator and Assistant Director was changed to Assistant Coordinator to be consistent with the language in the Statute. Bleichner stated all policies will be on the MTU's website at some point. Motion to approve the changes in the policies and to allow Bleichner to make the necessary changes to the Vehicle Use Policy was made by Henson and seconded by Klingele - all in favor - motion carried.
- H. Motion to approve a 5% salary increase for the Assistant Coordinator was made by Sandage and seconded by Doran - 12 voted yes, 1 voted no - motion carried. Motion to make the salary increase effective February 1, 2015 was made by Kemp and seconded by Doran - 12 voted yes, 1 voted no - motion carried.
- I. Siron stated the Regional Office of Education will be hosting ALICE training at Heartland on February 24-25. The fee to attend is \$595.00 per person.
- J. The request by Ellsworth Police Department to become a member of MTU 8 was tabled at the December meeting. There was discussion on the topic and it was requested Siron contact the State Training Board to inquire about it being a possible conflict of interest for Steve Silvey, the Chief of Ellsworth PD, to be an Advisory Board member as well as a part-time employee of MTU 8. The topic was tabled until the April meeting.
- K. Doran read a letter dated February 10, 2015 from Rick Davis stating he is resigning from the Executive Board effective immediately. Motion to accept Rick Davis' resignation was made by Bleichner and seconded by Klingele - all in favor - motion carried. Doran thanked Davis for his service on the Executive Board.

VII. Old Business

- A. Reminder to all Police Chiefs & Deputy Police Chiefs regarding State mandated training - 20 hours annually (Public Act 94-354).

- VIII. Curriculum
- IX. Executive Session - No executive session was requested
- X. Public Input - Wilson asked agencies to update their profile with ILEAS. He stated the ILEAS Conference registration opened on January 30, 2015. The conference will be held on April 26-28, 2015 in Springfield.
- XI. Motion made by Bleichner and seconded by Klingele to adjourn - all in favor - motion carried

Next regular meeting will be held on Tuesday, April 14, 2015 at 1:00 p.m. at Heartland Community College, Room CCB 1406.